



GED Test Preparation:

To optimize your success to pass the GED exam, you should study before you write each of the following tests:

- Test 1: Language Arts—Writing Test (Part I and Part II)
- Test 2: Social Studies
- Test 3: Science
- Test 4: Language Arts—Reading Test
- Test 5: Mathematics (Part I and Part II)

There are several ways you can prepare to write the GED exam: study on your own; attend Academic Upgrading classes; access classes on-line through several post-secondary institutions; or get assistance from the staff at the Grande Prairie Council for Lifelong Learning (780) 539-6077.

There are numerous GED preparation books and learning resources that are useful as self-study guides. These can be purchased through local bookstores. The Grande Prairie Regional College Bookstore sells the **Complete Canadian GED Preparation**, which is the book of choice. You should feel confident in registering for the exam once you have successfully completed the post-test in the study guide for each subject.

**2019-2020 Scheduled Writing Dates:
 Grande Prairie Campus-Paper Based Testing**

- September..... **13 & 14, 2019**
- October..... **18 & 19, 2019**
- November..... **15 & 16, 2019**
- December..... **13 & 14, 2019**
- * January..... **10 & 11, 2020**
- * February..... **7 & 8, 2020**
- * March..... **13 & 14, 2020**
- * April..... **17 & 18, 2020**
- * May..... **8 & 9, 2020**
- * June..... **12 & 13, 2020**

GED Testing Times:

Bring your photo identification to the exam.

Friday Evening

Arrive at 6:00 p.m. - Writing Skills
Testing should be completed by 8:30 p.m.

Saturday

Arrive at 8:30 a.m.
 8:30 a.m. - Social Studies
 10:00 a.m. - Math
Lunch break from 12:00 p.m. to 1:00 p.m.
 1:00 p.m. - Science
 2:00 p.m. - Reading
Testing should be completed by 3:30 p.m.

GED Testing Times:

want to re-schedule, you will be charged a fee of \$75.00.

If you are late or are a no-show and

GED tests are written in room A209. Use the Theatre entrance, turn left, go to the end of the concourse, and turn right. It is the last classroom on the right.

Free Parking is available (evenings and weekends) in the A-lot on the north end of the building near the Theatre entrance.

In January 2020 GPRC - Grande Prairie Campus will switch to computerized GED testing. Registrations for January 2020 - June 2020 will open on an as needed basis depending on the switch over. We strive to make the change as seamless as possible. For further information please inquire.

Registration and Fees:

Please register and pay the testing fees a minimum of two weeks prior to your test date. Please note that space is limited and we usually fill-up a month in advance. Registration is not confirmed until the application, waiver, photo-identification and payment are received. This will not guarantee you a testing spot if the testing date is already full.

Please find attached the registration documents. The application must be completed legibly and returned no later than two weeks prior to the exam date. **A photocopy of Government approved photo identification must accompany the application forms, as well as the signed form that allows the GED office to access to your Alberta Education account. You must present the same original photo identification when you write the tests. The name on your photo identification must agree completely with the name on your tests!** The registration package can be returned to the GED office, Room B301 at Grande Prairie Regional College. You may also email or fax the forms.

Fees: Initial testing fee: \$200.00 (This fee will allow you to write all five tests)
Rewrites: \$60.00 / test (to a maximum of \$200.00)

Payments can be made:

In Person: Debit, Cash, Credit Card, Cheque, or Money Order
Student Services
Monday to Friday 8:30 am - 4:00 pm

By Phone/Fax: Credit Card only
Monday to Friday 8:30 am – 4:00 pm
Fax completed forms to 780-539-2732
Then call 780-539-2911 (Toll-free 1-888-539-4772) to pay by Credit Card

By Mail: Cheque or Money Order **only** - payable to **GPRC**
Grande Prairie Regional College
10726-106 Avenue
Grande Prairie, AB T8V 4C4
***Please note that if you are paying by cheque, it must be received by Student Services no later than two weeks prior to the testing date.**

NOTE: You may reschedule your writing time with one week's notice and your full fees either will be transferred to another testing time, up to one year from your original test date, or you may opt for a full refund. If you do not phone or email the GPRC GED Testing Services office **at least one week in advance** to cancel your testing time, you will be charged a \$75.00 cancellation fee. **A no-show is considered a cancellation without notice and you will be charged a fee of \$75.00 to reschedule.** If you do not write the GED within one year of your originally scheduled test date, you will forfeit your full refund.

The College reserves the right to cancel a testing time. If the College cancels, you will receive a full refund of your fees.

Results and Rewrites: Once you have finished writing your test(s), your exam is sent by the Chief Examiner to the GED Testing Centre for scoring, and if you achieve a minimum of a standardized score of 450/800 on each section, you will be granted a General Equivalency Diploma by Alberta Education. If you do not attain this score, you are permitted one rewrite per exam section per calendar year (January to December). Test results should be available to you within 2 weeks of writing the tests.

GED® TESTING SERVICE STATEMENT ON RESPONSIBILITIES OF TEST TAKERS AND OWNERSHIP OF TESTS, SCORES AND DATA

The American Council on Education® owns the GED Tests, the questions, and answers. If you are taking the GED Tests, you must agree to keep the questions and answers secret. You may not get any help from anyone except the GED Examiner. You must return all tests and other items to the GED Examiner at the end of your test.

You must not disclose test questions to anyone. If you do, it may be a violation of law, and you may be prosecuted and your test scores may be canceled.

The places that give the GED Tests may use GED testing information and may share that information with GED Testing Service®.

GED TESTING SERVICE PRIVACY POLICY

GED Testing Service understands that some information about you is private, like your name, address, ID number, date of birth, and test scores. GED Testing Service will not give out the private information without your permission.

You can tell GED Testing Service whether or not GED Testing Service may contact you for follow-up research.

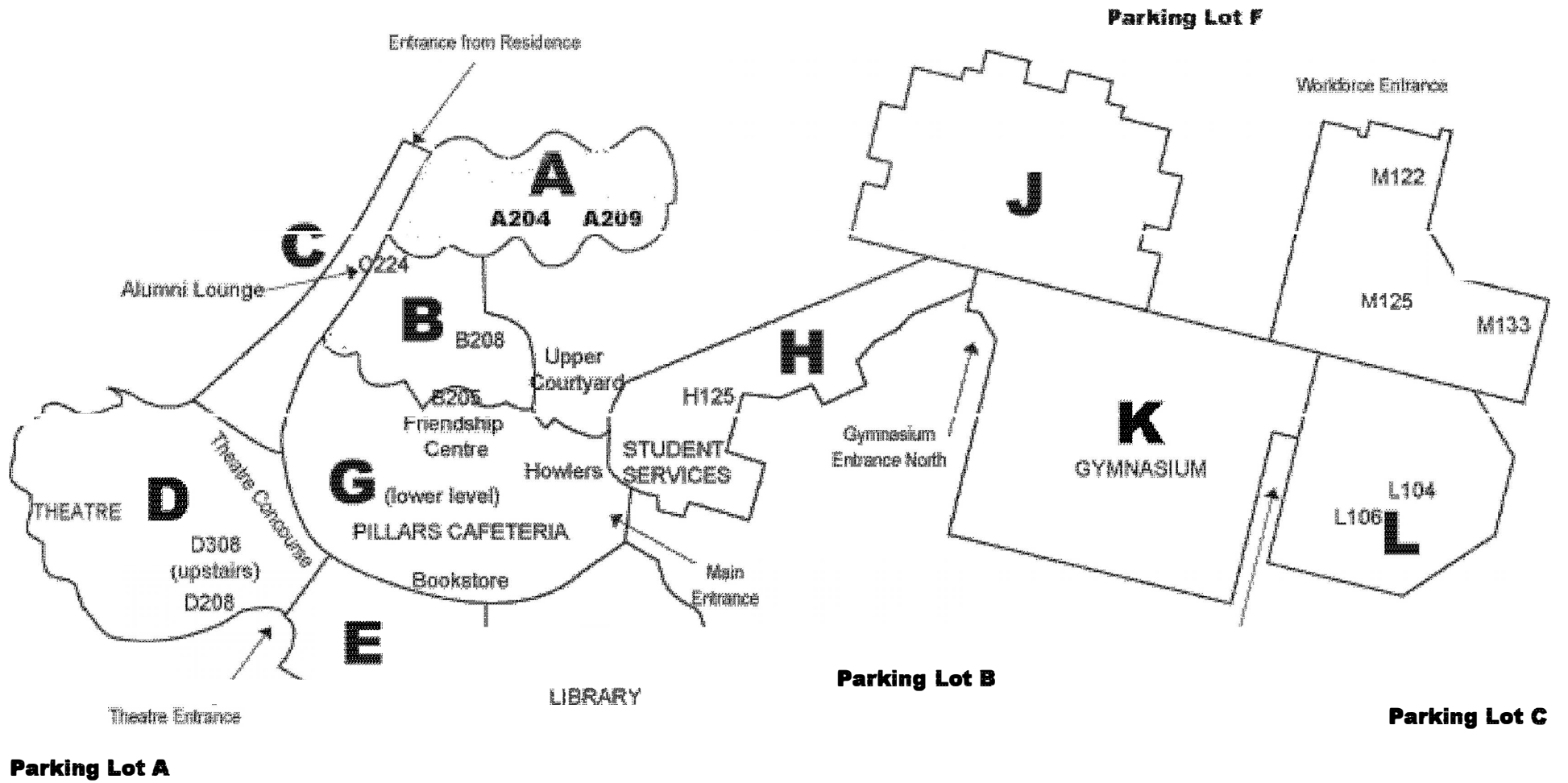
GED Testing Service does allow some research about the GED Tests and test-takers, but does not allow your private information to be identified in the research.

Sometimes the law requires GED Testing Service to provide private information, and sometimes GED Testing Service has to investigate fraud or other violations using some private information.

The place where you take the GED Tests also has some rights to your private information.

Errors can occur, but GED Testing Service tries its best to protect your private information.

You may ask questions about the GED Testing Service policies at ged@ace.nche.edu or 202-939-9490.



Parking Lot A



Applicant Declaration: All applicants must check, sign, and date the following declaration and waiver.

I solemnly declare, by indicating with a check (✓), that:

- The information I have supplied on this form is true to the best of my knowledge.
- I am aware that I must present signed photo identification each time I write a GED test.
- I have not written a GED Language Arts Writing, Language Arts Reading, Science, Mathematics, or Social Studies test **more than twice** in this calendar year.
- I am over 18 and have been out of school for at least 10 consecutive months or have received approval from the GED Provincial Administrator to write the requested GED test(s) (attach letter of approval).
- I am aware of and understand my rights and responsibilities related to the use of test writing accommodations.
- I have read and understand the *Policy on Responsibilities of GED Examinees and Ownership of Tests, Scores, and Other Data* and agree to maintain the confidentiality of all test questions and essay prompts.
- I have read and understand the *Privacy Policy*.
- I understand that the personal information collected on this form pursuant to section 33(c) of the *Freedom of Information and Protection of Privacy Act* will be used to process and administer the writing and/or rewriting of the General Educational Development Test(s). This information will be used for the purposes stated, by Alberta Education only.

Signature of Applicant _____

Date _____

For Office Use Only:



GED Exam Information Release Form

On my behalf, I, _____,
(Print Student's Name)

Academic Upgrading Department, Grande Prairie Regional College to access my Alberta Student number from the Alberta Education website for the purposes of registering to write the GED exam. If I do not have an Alberta Student number, I authorize the use of my personal information (full name, address, and date of birth) to establish an Alberta Student number for me for the purposes of registering to write the GED exam.

This permission is granted for the period of one year, from: _____
to: _____.

Student's Signature

Date

Witness

Freedom of Information and Protection of Privacy

Grande Prairie Regional College requires the collection of personal and other information pursuant to the Colleges Act, and the Statistics Act (Canada) for the purpose of: (1) admission, registration, issuing income tax receipts and general operational requirements for attendance at the College; (2) scholarships, awards, convocation and follow-up education information; and (3) research, planning and reporting to Advanced Education and Career Development, Statistics Canada and others. The information provided will be protected under the Freedom of Information and Protection of Privacy Act of Alberta and will be maintained as part of the student record.